

BASIC RACE MANAGEMENT SEMINAR

US SAILING Race Officer Training & Certification Program

Saturday, March 29, 2008

Macatawa Bay Yacht Club
2157 South Shore Dr.
Macatawa, Michigan

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This seminar is sponsored by the US SAILING Race Management Committee and the Macatawa Bay Yacht Club. It is designed for people who have some race committee (RC) experience, however, newcomers will also benefit from the training. The topics discussed include: RC Objectives, RC responsibilities, Sailing Instructions, RC jobs, RC Equipment, setting courses, starting system, starting penalties, pre-start activities, responsibilities during the race, finishing and scoring. The *Racing Rules of Sailing 2005 – 2008* will be reviewed.

The principal instructor for the seminar will be Andy Kiener. Andy is a US SAILING Regional Race Officer who has taught a number of race management seminars and workshops. Andy will be assisted by Peter Blacklock, who is also a US SAILING Regional Race Officer with significant local and regional race management experience.

To participate in the seminar you will need a personal copy of the *Racing Rules of Sailing 2005 – 2008*. If you are a US SAILING member, you have received a copy. If you are not a US SAILING member, please consider joining, and you'll receive a complementary copy of the *Rules*. Additional copies can be purchased at local chandleries or from the online store at www.ussailing.org. Additionally, to prepare for the seminar, you should review the Basic Seminar Study Questions at <http://www.ussailing.org/racemgt/documents/RMStudy-Basic.pdf>. If you do not have internet access, please request a copy of the Questions when you pre-register. During the Seminar, you will receive a copy of *Join the Race Committee Team*.

At the end of the seminar you may participate in the optional Club Race Officer Certification Test. Certification as a US SAILING Club Race Officer is a stepping stone to participation as a RC officer at regional and national events. Certification also provides the officer with additional liability coverage and other benefits. Certification requirements include attendance at the Seminar, a passing grade on the test, ownership of the current US SAILING *Race Management Handbook* available through www.ussailing.org, and meeting other criteria explained on the US SAILING website.

Schedule:

8:00 am Registration & Continental Breakfast
8:15 am Seminar Begins
12:15 am Lunch
4:40 pm Test
5:10 pm Test Debriefing
5:30 pm Seminar Concludes

The seminar fee is \$55.00 for US SAILING members; \$75.00 for non-members. The fee includes: continental breakfast, morning and afternoon breaks, lunch and all workshop materials. Advance registration is requested. VISA and Master Card are accepted. Contact Roger Gamache for registration or additional information.